The University of Adelaide  
The Friends of the University of Adelaide Library  

CHARTER OF THE NETWORK  
(approved December 2008)

1 Name  
The name of the Network is The Friends of the University of Adelaide Library.

2 Legal Constitution  
2.1 The Friends of the University of Adelaide Library Network is an unincorporated body within and forming part of The University of Adelaide.  
2.2 The operation and function of The Friends of the University of Adelaide Library Network and the rights and liabilities of its members shall be governed by this Charter, save that where this Charter is silent the decision of Development and Alumni will apply.

3 Definitions  
Except where otherwise appears in this Charter:  
- “The Network” means The Friends of the University of Adelaide Library Network of The University of Adelaide  
- “The Committee” means the Committee of the Network  
- “The University” means The University of Adelaide  
- “Member” means a member of the Network  
- “Friends” means The Friends of the University of Adelaide Library.

4 Objectives of the Network  
4.1 To promote and foster interest and support for the University libraries and their development from Alumni and the wider community.  
4.2 To increase and broaden knowledge of the collections and services of the University libraries and their role in writing, research, scholarship and community information.  
4.3 To develop relationships with other libraries, with cultural organizations and with appropriate commercial organizations for the benefit of members in Australia and overseas.  
4.4 To raise funds for the University libraries.  
4.5 To work with other Networks to benefit Alumni of the University of Adelaide.

5 Activities of the Network  
In pursuit of these objectives the Network shall engage in, but not be limited to, the following activities:  
5.1 Organise a program and arrange functions and joint functions with other libraries and cultural organisations of the University and wider community.
5.2 Communicate information on developments in the University libraries and on Friends’ activities and benefits to members and the wider community

5.3 In conjunction with the Library, and Development and Alumni Office, support an annual Library appeal to Alumni and other fund-raising events

5.4 Arrange and negotiate benefits for members with other libraries, with other cultural organizations and appropriate commercial organisations

5.5 Enable members to access discounts and services available through the Development and Alumni Office including Library borrowing rights.

6 Membership

Membership of the Network is available to:

a) Graduates of the University
b) Current students of the University
c) Past and present staff members of the University
d) Other persons who have a common interest in the objectives of the Network.

7 Management

7.1 The affairs of the Network shall be administered by the Committee.

7.2 The Committee shall consist of the President, the Secretary, the Treasurer and up to seven ordinary members, and the University Librarian who shall be a member ex officio.

7.3 The members of the Committee shall be elected by the members present at the Annual General Meeting, and shall hold office until the next Annual General Meeting.

7.4 A person shall not occupy the office of President for more than two consecutive terms.

7.5 The Committee may elect any member of the Network to fill any casual vacancy in the Committee occurring between Annual General Meetings.

7.6 The affairs of the Committee shall be arranged on an annual basis from 1 January to 31 December in each year.

7.7 The Committee may determine its own procedure.

7.8 The Committee may co-opt any member of the Network to serve on the Committee, for such time not extending beyond the next Annual General Meeting.

8 Annual General Meeting

8.1 The Network shall hold an Annual General Meeting in the first half of each calendar year.

8.2 In addition to any item of business properly brought before the Annual General Meeting, the business of the Annual General Meeting will include:

(a) A report from the President
(b) A report from the Treasurer
(c) The election of the President, the Secretary, the Treasurer and the ordinary members of the Committee.

9 Special General Meetings

A Special General Meeting shall be called if the Secretary is so directed by the Committee, or is requested in writing to do so by no less than ten members.

10 Procedure for General Meetings

10.1 General Meetings, which expression includes the Annual General Meeting or any Special General Meeting, shall be chaired by the President or in the absence of the President by such other person as may be elected to chair the meeting by the members present.

10.2 The procedure to be followed for the convening and giving notice of any General Meeting, and for any other matter preliminary to any General Meeting, will be as laid down by the Committee.
11 Finance

The finances of the Network will be managed in accordance with whatever procedures in that regard are from time to time laid down by the Development and Alumni Office.

12 Books and Records

12.1 The Secretary will be responsible for the books and records other than the financial books and records of the Network.

12.2 The Treasurer will be responsible for the financial books and records of the Network other than those maintained in consultation with the Development and Alumni Office of the University.

12.3 The Development and Alumni Office will provide an Alumni Leaders Handbook outlining policies and procedures pertaining to the role of the Development and Alumni Office in supporting the Network.

13 Patron

The Committee may appoint a Patron of the Network.

14 Winding Up

If the Network is wound up, payment of any liabilities and distribution of any remaining assets will be the responsibility of the Development and Alumni Office.

15 Amendments to the Charter

This Charter may be amended from time to time and at any time, in accordance with such procedures as may be laid down by the Committee, either generally or in any particular instance.